

**WELCOME TO FLORIDA'S  
Finest LANGUAGE SCHOOL**

Serving students from around  
the World for over 40 Years

**THE LANGUAGE EXCHANGE, INC**



**Student Registration and Information Booklet**

**2023 Edition**  
Updated 1/4/23





Dear Student:

Thank you for your interest in The Language Exchange, Inc. Our program of English studies provides NINE LEVELS of intense, creative, innovative and interesting learning taught by excellent teachers providing each student individual attention. Each level takes approximately 16 weeks and encompasses reading, writing, listening and speaking.

After students have registered, they are given a placement test to best determine the student's appropriate proper entry Level. Based upon the teacher's observation and the student's personal academic achievement in class, students can be recommended to change levels at the end of approximately five (5) weeks. The School's well-designed curriculum provides the opportunity for students to pace their own academic progress as measured by their personal level of comprehending the educational components of the program.

- A. Classes are held Monday through Thursday**, excluding holidays. There are TWO sessions each day, and students may select the session that best suits their needs: (9 am-1:30 pm) or (6 pm-10:30 pm). If you are an **I-20** student, SEVIS requires 18 hours of attendance per week (Monday thru Thursday). Friday is our make-up day, between the hours of 9am-1:30 pm for any class time missed during the week.
- B. What documents are you required to submit?**
1. An application, all supporting documents and application fee of **\$125.00**. *(All credit cards and cash accepted as well as checks drawn on local banks.)*
  2. A copy of your passport with the photo page.
  3. A current bank statement (within the last 60 days). The name of the bank, the account number and the name of the account owner is required. Funds must be in a checking, savings or money market fund. Investment accounts are not accepted by US Immigration.
  4. Students MUST indicate on the application the date they plan to begin taking classes and how long they plan to study at LEI. New students begin classes every Monday, excluding holidays.
  5. **If without a sponsor**, the bank statement must show **\$1500.00 per month x the number of months of study.**
  6. **If the student has a sponsor**, the bank statement must show **\$2500.00 per month x the number of months of study. (\$2000.00 per month if student will live with the sponsor.)**
  7. Students with dependents (F2) must submit a copy of each dependent's passport with photo page and the bank statement must show **\$500.00 per month per dependent in addition to the amounts previously stated.**
  8. **When the I-20 is ready**, LEI will contact you to pick it up at the Admissions Office. The I-20 can be sent to you in your home country; the FedEx fee for this service is \$150.00. Applications can be completed on-line at our website **www.languageexchange.com** and payments can be made on-line through our encrypted secured credit card service. If you complete the application in hard-copy, you will need to scan it and send it to **info@languageexchange.com**.
- C. Every effort is made to accommodate new students. The required placement test must be scheduled in advance by calling the Registrar's office (561-368-3913). The test is administered from Monday through Thursday,**

any time between 9am and 4pm. If those hours are inconvenient the Registrar will make other arrangements to the extent possible. Approximate testing time 75 minutes. **REMEMBER**, Immigration Law requires that you begin school on the date indicated on your I-20. New students begin class on Monday or, if school is closed, the next school day.

**D. Change of Status:** There is a \$100.00 fee for a change of status from current visa to F/1 student visa for those students using the services of an attorney. Please consult an immigration attorney for information and details before applying to our school. The following conditions apply while waiting for your change of status approval:

- a. You cannot take classes at The Language Exchange, Inc or any other school
- b. You cannot leave the United States
- c. You cannot work
- d. Currently, it is taking US Immigration a minimum of 7 months to approve a change of status.

**DI.** We now offer Change of Status service through The Language Exchange, Inc. The fee for this service is \$800.00. The student is also required to pay the I-539 fee, via check, payable to Department of Homeland Security for \$370.00, as well as the I-901 SEVIS fee of \$350.00 which must be paid on-line via credit card. Tourist Visa extensions also available.

**DII. There are two books for each level.**

**DIII. I-20 Students should re-read section 'A' of this letter:** The law requires that you attend school 18 hours per week. For any time missed, Friday of the same week is the make-up day. Failure to make up time missed will result in your receiving an attendance letter; three attendance letters will cancel your I-20. Acceptable documentation for EXCUSED absences includes a doctor's note, a towing receipt, court papers, an accident report, a report from emergency room, death certificate of an immediate family member.

**DIV. Can students accrue vacation time?** For every THREE MONTHS of classes completed, a student earns one week vacation. The vacation time can be accumulated. School holidays and/or emergency closings are not counted as part of the vacation time policy.

**DV. Transferring to Language Exchange? We welcome you.** However, you must first enroll for classes, complete all necessary documents and pay the registration fee. You will then be given a transfer form to present to the DSO at your former school, who must be complete and **sent to Language Exchange**. Please bear in mind that you have a MAXIMUM of 15 or 60 DAYS (depending if the program was finished in the previous school) to complete the transfer process as dictated by Immigration law.

Feel free to email us at [info@languageexchange.com](mailto:info@languageexchange.com) or call us at 561-368-3913 with any questions. We look forward to you joining the outstanding students at The Language Exchange, Inc.

## REFUND POLICY

There is a need for a refund policy that is both fair and equitable for the student and the School. Class enrollments dictate class-size, number of teachers required, materials needed and other relevant factors. Since no refund policy may meet the expectations of either party, The Language Exchange, Inc strongly encourages potential students to read carefully the Information included in this packet of information.

- The Language Exchange, Inc is aware that a student may find it necessary to withdraw from the Program for various reasons AFTER registering but prior to enrolling and beginning classes.

**1. The policy regarding withdrawal as defined above is as follows:**

- The student will receive a full refund issued by a company check of all monies paid excepting the \$125.00 registration fee IF the student has not officially enrolled in the program or has begun classes.
- **EXCEPTION to the above refund statement: if a student has completed registration with The Language Exchange, Inc and, upon arrival, decides to register at another school, said student will require a "school transfer" which will negate a refund of the registration fee as well as an additional transfer fee of \$200.00. Students MUST plan BEFORE making commitments to any school in the United States.**
- **ATTENTION:** If the student prefers a bank transfer, a credit card reversal or use of PayPal rather than the Company Check for the refund, all associated fees for the service will be deducted from the refund and a receipt will be issued to the student.

**2. If the student has registered, enrolled, taken the placement test and is currently taking classes and chooses to withdraw, the following refund policy is applicable if the student has registered for the Standard ESOL Program under the standard fee schedule as listed below:**

<b>2 weeks:</b>	<b>\$450.00</b>
<b>3 weeks:</b>	<b>\$675.00</b>
<b>4 weeks:</b>	<b>\$900.00</b>
<b>5 weeks or more</b>	<b>\$200.00 for each additional week</b>

**a. POLICY for withdrawal under the Standard ESOL Program #2 above:**

- The student will forfeit the non-refundable \$125.00 Registration Fee.
- For every day that the student was in attendance, the student will be charged \$56.25 per day.
- The refund is the remaining balance after the two deductions are taken as noted.

**3. If the student has registered and opted for the "Special Promotional Rate of 16 weeks at the reduced rate of \$140.00 per week for a total of \$2,240.00 paid in advance (\$ 1,120.00 on the first day of class and another \$ 1,120.00 in the second month, then student will not pay tuition for two months). Any refunds are subject to the following policy once the student has begun classes:**

- The student will forfeit the non-refundable \$125.00 registration fee.
- For every day that the student was in attendance, the student will be charged \$ 35.00 per day.
- The refund is the remaining balance after the two deductions are taken as noted.

**4. Given the nature of any refund Policy, the student is required to acknowledge that he/she understands the Policy as written without exception:**

\_\_\_\_/\_\_\_\_/\_\_\_\_(Student signature) \_\_\_\_\_



Student will keep this page

### **A few additional points of information**

**1. FEES:**

- |           |  |          |
|-----------|--|----------|
| <b>a.</b> | I-20 processing fee by outside attorney: | \$100.00 |
| <b>b.</b> | In-house change of Status:               | \$800.00 |
| <b>c.</b> | Overnight FedEx fee to mail an I-20      | \$150.00 |
| <b>d.</b> | Tourist Visa Extension                   | \$150.00 |

- 2.** If a student should register and CANCEL before starting the program, you will receive a refund of all tuition payments made. However, there is a \$200.00 transfer service fee.
- 3.** Any student required to leave Language Exchange International due to a violation of School policies, disciplinary infractions, or behaviors that are found to be in violation of Local, County, State or Federal Law is not eligible for refunds.

**Payment Options:** If you are completing the application in hard- copy form and then mailing it to LEI, you must then go to the website to make payment via a credit card:

**<https://languageexchange.com/payment/>.** There you will find a section for submitting a credit card payment through a secure site.

**Local Students:** you may pay by a check drawn on a local bank. Make checks payable to: **The Language Exchange, Inc.**

**When in doubt and before you act, call or email us. We are here to assist you at every step of the Process.**



2925 S Federal Hwy, Delray Beach, FL. 33483  
**2023 APPLICATION FOR ADMISSION**  
PERSONAL INFORMATION

Print First Name _____		Print Last Name _____		Country of Citizenship _____		Country of Birth _____	
_____/_____/_____ Date of birth 00/00/0000		<input type="checkbox"/> male: <input type="checkbox"/> female: _____	Native language _____		_____ Email address		
Home Country Address _____			City _____	Country/Postal code _____		Phone _____	
USA Address _____			City _____	State _____	Zip Code _____	Local Phone _____	
I-20 requested? <input type="checkbox"/> YES: <input type="checkbox"/> NO		<input type="checkbox"/> Change of Status		# of Dependents _____			
How did you hear about our school? _____							

**COURSE INFORMATION (please check appropriate boxes):**

[English Program] ☐ Standard English AM session ☐ Standard English PM Session

YOUR PLANNED START DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd yy

Length of study? \_\_\_\_\_

The Language Exchange, Inc does not have a Homestay program available. Also, LEI cannot recommend specific housing accommodations nor act as an agent in locating accommodations for students. However, LEI will gladly provide you with a listing of hotels, motels and approved and licensed rooming houses provided by the Chamber of Commerce. This listing also includes information on public transportation. This list is available by writing to [info@languageexchange.com](mailto:info@languageexchange.com).

The student and/or the guardian(s) have read the information either by reading English or having the information translated to them. Check here: ☐

The student will sign here: \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the student is under 18 years of age, the guardian(s) must complete this next section:

Print full name: \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

Print full name: \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Country \_\_\_\_\_ Postal Codes \_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_ @ \_\_\_\_\_

**Important Information for I-20  
Students**

Every I-20 student at The Language Exchange, Inc is required by United States Immigration to attend English classes 18 hours per week. Any student who is absent from class, either due to illness or other reasons WITHOUT a written excuse, will be required to attend the FRIDAY MAKE-UP within the same week between the hours of 9:00 am – 1:30 pm.

Any student who fails to provide a written excuse, and who does not attend the FRIDAY make-up session, will receive an attendance letter which must be signed and returned to the PDSO, Gary Paladino. If the student receives THREE (3) letters in any calendar year, their I-20 will be cancelled and the student must leave the United States immediately.

Gary  
Paladino  
PDSO  
The Language Exchange, Inc

I have read and understand the information above.

Student sign here: \_\_\_\_\_

Print (*First name*): \_\_\_\_\_ (*Last name*) \_\_\_\_\_

2925 S Federal Hwy · Delray Beach, Florida 33483 · Phone: (561) 368-3913 · Fax: (561) 368-9380

E-mail: [info@languageexchange.com](mailto:info@languageexchange.com)

[www.languageexchange.com](http://www.languageexchange.com)



LEI will copy page, retain one copy. Student will keep one signed copy

**The Language Exchange, Inc**  
**Instructions for requesting an initial I-20 for the F/1 Student**

To obtain the F/1 student Visa, the prospective student needs the I-20 application form.  
In order to obtain this form from The Language Exchange, Inc, the individual must address the following:

1. Enroll in a course of study with The Language Exchange, Inc for 8 weeks or longer.
2. Pay in full the registration fee.
3. Provide a valid passport with the PHOTOPAGE.
4. Show proof of financial stability through means of presenting a recent bank statement that must be dated within the last 60 days of the days. **See page 3 and 4, section D.**
5. If you have a sponsor, provide an Affidavit of Support from the Sponsor and the sponsor's bank statement. **See page 10.**
6. If applying for the I-20 in order to change status, you may consult with an immigration attorney. Language Exchange also provides this service.

**A. After completing all of the above steps, what should I expect?**

1. Once all the documents have been received, The Language Exchange, Inc will issue the I-20 form and call the student when it is ready to be picked up (*local students only*) or send the application to you via overnight mail. (*\$150 fee applies*)
2. Once the I-20 is received, student must pay the I-901 SEVIS fee on-line at [www.FMJFEE.com](http://www.FMJFEE.com). The cost is \$350.00 and must be paid by credit card.
3. Student must make an appointment with the United States Consulate in their home country. Please be sure to have the following with you:
  - a. The I-20 form
  - b. Your passport
  - c. Other documentation supporting your request to obtain the F/1 student visa.
  - d. You will need to prove that you intend to return to your home country after you have completed your English courses. If you cannot adequately prove this to the Consulate Officer, your visa request may be denied.
  - e. If you are denied the visa, all monies with the exception of the \$125.00 registration fee.
  - f. You will be provided either a "Refusal Letter from the American Embassy" or "A Visa Denial Form". One of these two forms must be submitted for a refund.
4. If you are applying for a "**Change of Status,**" please take the I-20 documents to an immigration attorney or paralegal. He/she is the person who will actually do the change of status for you. Any questions regarding Change of Status should be directed to the attorney or paralegal. Language Exchange also provides this service. **Please see pg. 3.**

**B. What do I need to do to maintain "Student Status?"**

1. Students are required to maintain their student status once the visa is issued or student status has been approved.
2. Student status means that you are enrolled and actively studying.
3. If a student STOPS studying for any reason, he/she will be out of status and the I-20 will be terminated.



LEI will copy page, retain one copy. Student will keep one signed copy.

4. If you move or change your phone number or e-mail address, you must notify the school immediately.
5. Remember, it is the responsibility of the Student to update the I-20 before the expiration date indicated on the F/1 visa.
6. The rules established by the Department of Immigration and the United States Agency that oversees I-20 students regarding the regulations that apply to students working after completing One Academic Year of School, requires that a student meet with the PDSO or the DSO to discuss this matter. Do not put your I-20 in jeopardy by acting without advice.

If you have questions or need guidance in any of these matters, the Registrar's Office is there to help you. Take advantage of this service that The Language Exchange, Inc provides to all its students. It is better to ask questions before you take any action to ensure that you are fully informed.

#### Statement of Understanding

☐ I have read this document and have been advised to contact the US Embassy in my home country or to contact an immigration attorney if applying for a change of regarding any other materials immigration may require. These services are also offered by The Language Exchange, Inc.

☐ This statement and the information contained herein was translated and read to me.

\_\_\_\_\_  
*Print First Name*

\_\_\_\_\_  
*Print Last Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date (mm/dd/yy)*

\_\_\_\_\_  
*LEI staff member signature*

\_\_\_\_\_  
*If present Interpreter sign*



## Affidavit of Financial Support

I, \_\_\_\_\_ affirm that I am willing to financially support the student  
*Print Name*

named below in pursuit of their studies in the United States of America.

PRINT Full name of student: \_\_\_\_\_

Sponsor's relationship to student: \_\_\_\_\_. As a sponsor, I understand that students holding an F1 Visa are obligated to maintain their status by maintaining satisfactory attendance and by demonstrating academic progress. As the sponsor, I will do my best to ensure that the student abides by all rules and regulations accordingly.

Sponsor will complete this section: Print all information EXCEPT you must sign your name.

Sponsor sign here: **X** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_.

Print: \_\_\_\_\_ Phone: \_\_\_\_\_.  
First name Last name area code + number

\_\_\_\_\_  
Address City State/Country  
\_\_\_\_\_  
or Postal Code  
Country Code

Please return this form with a copy of your most recent bank statement. Said statement must be current within the last 60 days. The name of the bank, account number and sponsors' name must be present. Funds must be in a checking, savings or money market account. Investment accounts are not acceptable by US Immigration. However, you may submit a notarized letter from your bank showing your most recent account balance.

The Language Exchange, Inc  
2925 South Federal Hwy  
Delray Beach, FL. 33483  
Phone (561) 368-3913: Fax (561) 368-9380  
Email: [info@languageexchange.com](mailto:info@languageexchange.com)  
Website: [www.LanguageExchange.com](http://www.LanguageExchange.com)



Signed page retained by LEI

## Health Insurance

It is very important that every student at The Language Exchange, Inc have health insurance. This is NOT your home country and having health insurance is essential and provides everyone with a sense of security.

IF YOU HAVE HEALTH INSURANCE you must provide The Language Exchange, Inc with a copy of the health insurance card.

IF YOU DO NOT HAVE HEALTH INSURANCE coverage, The Language Exchange, Inc recommends strongly that you do. You are free to select a vendor of choice. If you have no vendor in mind, we are pleased to provide the names of two companies who have provided low cost coverage for students in the past:

Caremed-travelinsurance.com  
Internationalstudentinsurance.com  
Isoa.org

☐ I have presented proof of health insurance: ☐ I have read the information and I decline coverage.

If you have chosen to decline coverage and NOT carry health insurance, then you are REQUIRED to complete this waiver starting for the record, that we have notified you, in writing, by this statement, information as to your choices relative to health insurance.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
(mm dd yy)

“A member of the The Language Exchange, Inc staff has provided me with the opportunity to purchase health insurance through an approved carrier I must contact in order to purchase a health protection plan. However, I fully understand that The Language Exchange, Inc is in no way compensated nor accepts any responsibility for any of the provisions of the approved vendor’s policy or any vendor that I may choose. I further understand that the purchasing of health insurance is not a requirement of registering at The Language Exchange, Inc.”

Student signature: \_\_\_\_\_ LEI Staff witness: \_\_\_\_\_ Date rec’d: \_\_/\_\_/\_\_\_\_



Signed page retained by LEI

## Seguro Saúde

É muito importante que cada aluno da Escola **The Language Exchange, Inc** possua seguro saúde. Os EUA não é seu país de residência e possuir um seguro saúde é essencial assim como dá segurança a todos.

SE VOCÊ TEM UM SEGURO SAÚDE, você precisa fornecer a Escola **The Language Exchange, Inc** uma cópia do cartão do seguro.

SE VOCÊ NÃO TEM COBERTURA DE SEGURO SAÚDE, a Escola **The Language Exchange, Inc** recomenda enfaticamente que você adquira um. Você é livre para procurar um agente de seguro da sua escolha. Caso você não tenha um agente de seguro em mente, nós teremos o maior prazer em indicar uma empresa que vendeu apólices de seguro saúde para antigos alunos, a um baixo custo:

Caremed-travelinsurance.com  
Internationalstudentinsurance.com  
Isoa.org

☐ Eu apresentei comprovante de seguro saúde: ☐ Eu li as informações e REJEITO cobertura.

Se você resolveu declinar a contratação de uma cobertura e NÃO tem uma apólice de seguro saúde, você É OBRIGADO a preencher este documento de renúncia atestando para os registros que a Escola **The Language Exchange, Inc** foi informado por escrito através das informações contidas neste documento das suas opções relativas a contratação de um plano de seguro saúde.

Data: \_\_\_\_/\_\_\_\_/\_\_\_\_ Nome \_\_\_\_\_ Sobrenome \_\_\_\_\_  
(mm dd yy)

“Um membro do pessoal da Escola **The Language Exchange, Inc** me forneceu informação para a compra de um plano de seguro saúde, através de um corretor conhecido, ao qual eu deverei contatá-lo para aquisição de um plano de seguro saúde. Tenho plena ciência de que a Escola **The Language Exchange, Inc** não é comissionada nem tão pouco assume qualquer responsabilidade pela apólice de seguro vendida pelo agente indicado e/ou qualquer outro que o aluno venha a contratar. Também tenho ciência de que uma apólice de seguro saúde NÃO é um pré-requisito para se inscrever na Escola **The Language Exchange, Inc**”

Assinatura do Aluno: \_\_\_\_\_

Testemunha da LEI: \_\_\_\_\_

Data Recebimento: \_\_\_\_/\_\_\_\_/\_\_\_\_



## Language Exchange International

Student will keep this page

### Schedule of Classes

Start Time	End Time	Monday	Tuesday	Wednesday	Thursday
9:00am	11:00am	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar
11:00am	11:30am	Break	Break	Break	Break
11:30am	1:30pm	Listening, speaking, conversation	Listening, speaking, conversation	Listening, speaking, conversation	Listening, speaking, conversation
6:00pm	8:00pm	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar	Reading, writing, vocabulary, grammar
8:00pm	8:30pm	Break	Break	Break	Break
8:30pm	10:30pm	Listening, speaking, conversation	Listening, speaking, conversation	Listening, speaking, conversation	Listening, speaking, conversation

### 2023 School Calendar (subject to change)

Day	Month	Date	School
Monday	January	03	opens
Monday	January	16	closed
Monday	February	20	closed
Monday	March	20 through	closed
Friday	March	24	closed
Friday	April	07	closed
Monday	May	29	closed
Monday	June	19	closed
Tuesday	July	04	closed
Monday	September	04	closed
Monday	September	25	closed
Monday	October	09	closed
Friday	November	10	closed
Wednesday	November	22-24	closed
Monday	December	18	closed
Tuesday	January	02, 2024	open

### NOTES

Friday is set aside as a "make-up" day from 9:00 am-1:30 pm for time missed from class during the week.

I-20 students **MUST HAVE** a minimum of 18 hours a week in school.

Missed time must be made-up in the same week unless other arrangements are made through the School's Director.

**In the event that school is cancelled for a weather emergency or other problems all students will be notified by a call and a text message sent to their CELL PHONE with instructions. Students are reminded to make sure the admissions office has an up-to-date cell phone number.**

**A new school calendar will be available on the 1<sup>st</sup> school day of the new year.**

## School Policy – Religious Days and Observances

The Language Exchange, Inc is a school that embraces the diversity of the students that have come to study with us. We respect the ethnicity and religious beliefs of all students. We are an International School and as such we are sensitive to the needs of our students.

However, given the rules and regulations required of all I-20 students, the number of hours in school as well as the number of days required to meet attendance standards, we are obligated as an approved SEVIS school and Nationally Accredited English Language Program, to adopt a policy that provides for excused absences for Religious Days and Observances.

1. Our School Year Calendar follows the approved calendar for the Palm Beach County School District. Language Exchange International updates its school calendar once the Palm Beach County School District has approved and made public, the Districts' Calendar.
2. Also, The Language Exchange, Inc subscribes to the Nationally Approved Calendar that has been adopted by the Equal Opportunity and Affirmative Action Committee whose calendar is a guide for all public entities, assisting them in providing reasonable periods of time for Religious Observances for 14 religious sects.

### Policy # 100.28: Absence from School for Religious Days and Observances

Adopted by the Board of Directors, The Language Exchange, Inc.  
January 15, 2018 and effective immediately.

**Section B:** *"Students may be excused from school without making-up time as required by SEVIS, for religious days and observances NOT INCLUDED on the yearly approved school calendar published by the School but listed on the Nationally Approved Calendar as approved by the Equal Opportunity and Affirmative Action Committee. Any additional days that a student is absent more than the number of days listed on the Nationally Approved Calendar, MUST BE MADE-UP during the Friday make-up period. However, students may opt to charge additional days that exceed the Nationally Approved Calendar to their approved vacation time accommodation that provides ONE WEEK vacation for every THREE MONTHS of Classes completed."*

**A reminder to ALL STUDENTS:** The Language Exchange, Inc is here to provide you with an exceptional education that will prepare you in the areas of Reading, Writing, Listening and Speaking of English. All your learning will take place in small classes led by a professional teacher at all times. Attendance is critical in the learning process. We provide a reasonable and flexible makeup program for unexcused absences. We understand the importance of Religious Holidays and Observances and we embrace the many ethnicities that comprise our school family. If you provide a medical or legal written excuse from school, please be advised that we may verify such excuses to ensure that you are in compliance with your I-20 which is very important and should never be placed in jeopardy.